ASCE-Younger Member Forum Board Meeting No. 3
Wednesday December 17, 2014 ~ 6:00 PM to 7:45 PM,
RBF Irvine (14725 Alton Parkway, Irvine, CA 92618)

Attendees:

<table>
<thead>
<tr>
<th>Attendee</th>
<th>Amanda Heise</th>
<th>Krista Kausen</th>
<th>Naveed Kharrat</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gidti Ludesirishoti</td>
<td>Amber Girard</td>
<td>Isamar Escobar</td>
<td>Nestor Godinez</td>
</tr>
<tr>
<td>Ravi Shah</td>
<td>Amy Choi</td>
<td>Izzy Loh</td>
<td>Per Tvedt</td>
</tr>
<tr>
<td>Remi Candaele</td>
<td>Andrew Easterling</td>
<td>Jacob Heinrich</td>
<td>Rafael Contreras</td>
</tr>
<tr>
<td>Roxanne Follis</td>
<td>Anirudh Vemula</td>
<td>Jerusalem Verano</td>
<td>Ryan Hankes</td>
</tr>
<tr>
<td>Karmel Ongawan</td>
<td>Billy Basuni</td>
<td>John Hamilton</td>
<td>Trent Casillas</td>
</tr>
<tr>
<td>Oscar Rivera</td>
<td>Daniela Malott</td>
<td>Llanet Gomez</td>
<td>Xiaoyu Zhang</td>
</tr>
<tr>
<td></td>
<td>Eric Walker</td>
<td>Marcela Opie</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Gyan Sinha</td>
<td>Michael Phillips</td>
<td></td>
</tr>
</tbody>
</table>

Meeting Agenda

I. Call to Order
- :-- PM

Introductions
A. Introduce yourself, position in YMF, and your favorite thing to do during the Holiday.

II. October Meeting Notes
A. Approval of minutes.
- --- Motions to Approve, -- Seconds. Approved at :-- PM

III. Updates/Announcements
A. President’s Report (Remi)
- Attendance to WRYMC in Seattle
- Improvement Plans
  1. Feb/March – Remi to send Midterm OC YMF operation evaluation survey.
- Joint YMF Meeting in SLO – January 10th
- K-12 Outreach Chairs (Amy/Eric/Billy)
  1. Past Events:
     a. Stonegate Elementary School in Irvine – Nov. 14
     b. CHCI Mentoring Power Hour – Nov. 15
  2. Dale Junior High - January 22 - three volunteers needed
  3. Anaheim Unified – Coordination with 11 teachers and identification of needs
  4. PSBC scheduled for February 28, 2015 at LA Union Station
ASCE Orange County Branch
Younger Member Forum
AGENDA

a. Contact of OC schools - status
b. Roles and responsibilities
   i. Amy – Awards
   ii. Eric – Volunteers
   iii. Rules, Judging

c. Budget

- University Outreach (Naveed)
  1. Training session for meet-and-greet or interviews with professionals (Q1 of 2015) – Schedule by 11/15
  2. Plans for 2015 – Coordination with schools
  4. CSULB (Jacob)
     a. Joint ASCE/SWE event on December 4
     b. Joint YMFs / CSULB Broomball on December 5
     c. Bolsa Chica Cleanup on December 13
     d. Vacation: Dec 19 – Jan 26
  5. CSUF (Ryan)
     a. $1500 fundraised from donations for concrete canoe
     c. Potential Ski Trip is being considered
     d. Membership application for PSWC initiated before the holidays
     e. Vacation: Dec 19 – Jan 26
  6. UCI (Isamar)
     a. Career Fair RECAP
     b. YMF Presentation by Isamar, Naveed and Remi at UCI General Meeting
        i. Feedback from students
     c. Vacation: Dec 19 – Jan 5
     d. Board meeting to discuss plans for next quarter – Friday, December 19th

- ASCE Liaisons
  1. Legislative Activities (Ravi, Per, Andrew, John)
     a. OC YMF was featured on the foundation website (http://www.ascefoundation.org/)
        i. encourage Younger Members to donate if they are considering donating somewhere this holiday season
        ii. Movie: Dream Big
     b. D.C. Fly-In application deadline on Dec 10
  2. EWRI (Mujahid)
     a. None
  3. GI (Taki)
     a. Bowling night on Dec 18 at Irvine Lanes
     b. Joint SEI/GI Q&A Forum in Feb/Mar 2015
  4. Construction Institute (Amber)
     a. OC Branch CI will be collaborating with the National CI to host Students Days in conjunction with a professional seminar/program - tentatively July 31
     b. Possible National CI Students Day hosted by OC Branch CI in late July or early August 2015.
     c. Construction Institute Summit is February 11-13, 2015 in Hendreson, NV
  5. Lifetime Member Forum (OPEN)
a. Life Member Brunch (30+ yrs membership) is March 7, 2015. YMF to sponsor a table.

6. ASCE-National ("Society") (Remi)
   a. Renew your membership!!!

7. ASCE Region 9 (Amber)
   a. Conference call with YMF Presidents on December 17th

8. ASCE-Los Angeles Section (Gidti)
   a. Section Reports
      i. More K-12 Outreach mentions
   b. LA YMF submitted for a SPAG grant for their E-Week
   c. Centennial Book
      i. Discounted Sale: $35 if purchased from Branch. Limited availability. Flyers/Cards available.
   d. Section funding requests – Never hurts to ask.
      i. Example: CSULA PSWC request
   e. Open Section Position – Membership Chair
      i. Responsible for membership tracking, oversight, and recruitment across the entire section.

9. ASCE-Orange County Branch (Remi)
   a. Joint Fundraising Efforts through global outreach campaign
   b. Major joint event on soft skills in Spring 2015 –
      i. Body Language (Roxanne)
   c. Social Mixer is December 18 at 6pm

10. Other YMF Events
    a. LA YMF – Happy Hour on January 22
    b. SB/Riverside YMF – n/a

11. ASCE SEI Institute (Doug)

12. Professional Society Liaisons

B. Vice President’s Report (Roxanne)
   - Community Outreach Chairs (Rafael/Izzy/Xiaoyu)
     1. Toy Drive
        a. Going on NOW!
   - Programs Chair (Gyan/Marcela/Devin)
     1. Joint Event with Community Outreach – Drought Education
        a. Details TBD
   - Internal Activities Chair (Nestor/Amanda)
     1. Upcoming Events in 2015
        a. General Meeting at Auld Dubliner in Tustin – Tuesday, January 13th
        b. Holocaust Speech & Book Signing (Per)
           i. January 27th, 6:00 PM -8:00 PM
           ii. Location: HDR Irvine
           iii. Member Price: $20 & Student Price: $5
        c. Comedy Night (Jeff Ross – March)
   - External Activities Chair (Jerusalem)
     1. Joint Region 9 YMF Ski Trip
        a. Scheduled for January 23rd – 25th
           i. Booked cabins near Heavenly Ski Resort
           ii. Cost: ~$100 (w/o lift ticket)
b. Ducks Game - External Event with LA & SB/R YMF
   i. January 16th at 7:00 PM
   ii. Honda Center in Anaheim

c. Clippers Game – External Event with LA & SB/R YMF
   i. 12:30 PM on March 22 (vs Pelicans) - ~$30 ticket
   ii. Expected OC YMF attendance?

d. Joint YMF Camping Trip (John)
   i. Weekend of July 18th
   ii. Doheny State Beach

C. Past President’s Report (Gidti)
- Gold Stars/Birthdays
- WRYMC Awards
   1. First deadline for submissions complete. The nominees are as follows:
      a. Outstanding Young Civil Engineer In The Public Sector – Rafa
      b. Outstanding Younger Member In Community Activities – Roxanne, Rafa
      c. Outstanding Younger Member Group Project – Corazon (Rafa/Roxanne),
         Speaker Series(Oscar/Remi), Jog-A-Thon (Oscar/Josue)
      d. Outstanding Support of (a) Student Chapter(s) – Eric Walker
      e. Outstanding Advancement of the Profession by a Younger Member – Remi
      f. Outstanding Younger Member in ASCE Activities – ?
      g. Outstanding Young Civil Engineer In The Private Sector – Gidti

- ASCE OC Awards – Due December 29th
  1. Individual Awards (http://www.asceoc.org/index.php/nominees/candidate-form)
     a. Civil Engineer of the Year
     b. Distinguished Engineering Educator
     c. Excellence in Engineering Journalism
     d. Government Engineer of Merit
     e. Government Engineer of the Year
     f. Land Development Engineer of the Year
     g. Lifetime Achievement in Civil Engineering
     h. Young Engineer of the Year
     i. Outstanding Life Member
     j. Excellence in Promotion of Infrastructure
     k. Outstanding Civil Engineer in Community Service
     l. Outstanding Civil Engineer in Legislative Activities
  2. Project Awards (http://www.asceoc.org/index.php/nominees/form)
     a. Airports & Ports Project
     b. Parks & Recreation Project
     c. Architectural Engineering Project
     d. Roadway & Highway Project
     e. Bikeways & Trails Project
     f. Small Project
     g. Bridge Project
     h. Structural Engineering Project
     i. Community Improvement Project
     j. Sustainable Engineering Project
     k. Construction Project
     l. Transportation Project
m. Energy Project
n. Urban or Land Development Project
o. Environmental Engineering Project
p. Water Project
q. Flood Management Project
r. Water/Wastewater Treatment Project
s. Geotechnical Project
t. Historical Renovation Project
u. Other

D. Secretary’s Report (Karmel)
- Progress on committee pages updates on website
  1. Timeline:
     a. Draft Committee page: Missing K-12 – Eric/Amy
     b. Final Committee page: January 16th, 2015
- YMF Calendar of Events
- Communications Chair (Llanet)
  1. Next E-mail Blasts: 12/29, 1/12, 1/26
  2. Facebook Articles:
     a. December: Izzy
     b. January: Per
     c. February: Andrew
  3. Social Media
     a. Email Llanet for event posts
     b. Pictures tend to capture more attention. Convert your flyers to jpgs and share
        with Llanet to include on the posts.
  4. Reminder: DO NOT place URLs in the 200 characters of event.

- Historian’s Report (Daniela)
  1. Send all articles and pictures of events before December 11th to
daninieto@outlook.com
     a. Happy Hour November Veggie Grill (Nestor)
     b. CHCI Mentoring Power Hour (Gidti)
     c. Legal Side of Engineering (Izzy)
     d. Annual Wine Trip (Nestor)
  2. Articles for January Newsletter:
     a. Broomballing with Universities – University Outreach – Completed by
        Jerusalem
     b. K-12 CHCI Mentoring – Eric
     c. OC YMF Holiday Mixer @ Goat Hill Tavern - Nestor
  3. Strong Articles are needed for proper records and to prepare award nominations.
  4. Please send articles and pictures on different files.
  5. Send advertisements for upcoming events for the LA Section Newsletter to Ravi
     a. Due on the first of the month before newsletter
     b. Advertise 2-3 months before your event!
  6. Contact LA Section Newsletter Editor Dana Wall with questions.

- Webmaster (Elizabeth)
  1. Working to update committee pages.
     a. Final page submission is due January 9th, 2015
  2. Working with K-12 Outreach to make “How To” Videos
AGENDA

- First video: Water Filtration Demonstration
  3. OC Branch to launch mobile-friendly website.

  **Photographer (Andy)**
  1. Working with Liz to complete committee pages slideshow.
  2. Transition to Google+ is complete.
  3. Email Andy all event pictures that need to be uploaded into Google+.

- **E. Treasurer’s Report (Oscar)**
  - 1st quarter financial report in January

- **Fundraising Chair (Ani/Krista)**
  1. Poker night
     a. Looking at Summer ‘15 – After July 4th
     b. Schedule/budget update
  2. Jog-a-Thon
     a. Tentatively scheduled for April 25th, 2015

- **Membership Coordinator (Marcela)**
  1. Name tags and Banner status
  2. Membership improvement plan update
  3. Speaker Series Committee

**F. Open Forum/New Business**

**G. Action Item Recap**

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>ACTION ITEM</th>
<th>DUE</th>
<th>ACTION OWNER</th>
<th>DECISIONS/STATUS UPDATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Send short bio for Website to Roxanne.</td>
<td>End of November</td>
<td>All</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Update Committee pages on</td>
<td>01/16/15</td>
<td>Liz/Karmel</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Update Eventbrite template to include event organizer name, contact info and new YMF logo.</td>
<td>10/31/14</td>
<td>Gidti</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Send a reminder to WRYMC attendance from OC YMF</td>
<td></td>
<td>Remi</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Remi to send Midterm OC YMF operation evaluation survey</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Send survey for Clippers Game</td>
<td>Remoxanne</td>
<td>In Progress</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Check aspects to look into for PSBC</td>
<td></td>
<td>Amy/Eric</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Follow up with student leaders about Student Night</td>
<td>11/30/14</td>
<td>Naveed</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Organize Liaisons kickoff meeting</td>
<td></td>
<td>Per</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Coordinate Soft skill event</td>
<td>Spring 2015</td>
<td>Roxanne</td>
<td>In Progress</td>
</tr>
</tbody>
</table>

**H. Meeting Adjourned**
WHAT HAVE WE ACCOMPLISHED IN NOVEMBER & DECEMBER?

Number of events: 8
Number of coordination meetings: 7
Number of attendees: 105
Outreached students (K-12; University): 230

<table>
<thead>
<tr>
<th>SUN</th>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>THU</th>
<th>FRI</th>
<th>SAT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Board Meeting</td>
<td>HH &amp; Student Night</td>
<td>Wine Trip in Temecula</td>
<td></td>
</tr>
</tbody>
</table>

| NOV  |     |     | 23  | 24  | 25  | 26  |
|      |     |     | UCI Career Fair |     |     |     |

|     |     |     | 27  | 28  | 29  |     |
|     |     |     |     |     |     |     |

| DEC  |     |     | 30  | 1   | 2   | 3   |
|      |     |     | Toy Drive Begin |     | YMF at UCI General Meeting |     |

|     |     |     | 4   | 5   | 6   |     |
|     |     |     |     |     |     |     |

|     |     |     | 7   | 8   | 9   | 10  |
|     |     |     |     |     |     | YMF at CSUF General Meeting |

|     |     |     | 11  | 12  | 13  |     |
|     |     |     |     |     |     |     |

|     |     |     | 14  | 15  | 16  | 17  |
|     |     |     | ASCE OC YMF – Special Olympics |     |     | Board Meeting |

|     |     |     | 18  | 19  | 20  |     |
|     |     |     |     |     |     |     |

|     |     |     | 19  | 20  |     |     |
| ASCE OC YMF – Special Olympics |     |     |     |     |     |     |
WHAT ARE OUR UPCOMING EVENTS IN DECEMBER & JANUARY?

Your presence is requested at:

- OC Branch Holiday and Networking Happy Hour – December 18th, 2014
- Bowling Night with Geotechnical Institute – December 18th, 2014
- Joint Region 9 YMF Ski Trip – January 23rd to 25th, 2015
- Dale Junior High Career Day – January 24th, 2015

Marketing / Support at the following events:

- Photographer
- Donate to Toys for Tots at December events!

<table>
<thead>
<tr>
<th>SUN</th>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>THU</th>
<th>FRI</th>
<th>SAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEC</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td>Toys-for-Tots</td>
<td></td>
<td>Board Meeting</td>
<td>OC BRANCH Holiday HH Bowling Night with GI</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>30</td>
<td>31</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JAN</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>General Meeting</td>
<td></td>
<td></td>
<td>Joint YMF Ducks Game</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Board Meeting</td>
<td>LA YMF HH</td>
<td>Region 9 YMF Ski Trip</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>24</td>
<td>Dale Junior High Career Day</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Marketing / Support at the following events:

- Photographer
- Donate to Toys for Tots at December events!